

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, DECEMBER 18, 2013
7:30 P.M.
AGENDA

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag.
4. Motion to approve the following minutes:

November 20, 2013

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

PRESENTATIONS

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS
AS STUDENTS OF THE MONTH FOR NOVEMBER**

Grade Seven

Kayleigh Ostberg
Steve Lindenmuth

Grade Eight

Matilda Gilson
Reed Andress

Freshman Class

Dominique Perez
Cole Panek

Sophomore Class

Calista Fitzherbert
Joshua Jimenez

Junior Class

Mia Ruffalo
Billy Zane

Senior Class

Kelsey DeFrates
Lindsay Del Duke
Erin Breslin
Tyler Capner

RECOGNITION OF THE FOLLOWING STAFF MEMBERS UPON THEIR RETIREMENT

Danielle Comisky

1993-2013

Patricia Porreca

1992-2013

**RECOGNITION OF THE FOLLOWING BOARD MEMBERS FOR THEIR YEARS OF
DEDICATED SERVICE TO AUDUBON PUBLIC SCHOOLS**

Peggy Slack

Board Member: 2001-2009 Vice-President: 2009-2013

Ralph Gilmore

Board Member: 1992-1995 Vice-President: 1995-2009 President: 2009-2013

Audit Presentation: Bob Stewart – Inverso and Stewart

Score Board: Tony Carbone

Colonial Conference: Tony Carbone

REPORT: Student Council Representative: Annie Busarello (Alternate: Katie Grimm)

FINANCE:

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2013. The Treasurer's Report and Secretary's report are in agreement for the month of October 2013.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve the voiding of the following outstanding checks from the Athletics Account due to age:

#2672	12/5/11	\$52.00	#2673	12/5/11	\$52.00
#2674	12/6/11	\$52.00	#2968	4/26/12	\$57.00
#3039	5/21/12	\$54.00	#3195	10/16/12	\$76.00

6. Motion to accept the Hardenbergh School Alliance Insurance Fund Safety Incentive Award and the New Jersey School Boards Association Insurance Group Safety Incentive Award for the 2012-2013 Fund Year as follows:

\$3,000.00	Achieving at least 80 points in the safety incentive program
\$1,000.00	Bonus for achieving 100 points
\$2,920.00	NJSBA Safety Incentive Program Award

PERSONNEL: (All motions are upon Superintendent’s recommendation:)

1. **Motion to approve staff members’ leave requests to attend workshops/conferences for the 2013-2014 school year as follows:**

School	Cost	Staff Member	Date of Conference	Name of Conference
District	\$599.35 (Not to Exceed \$700.00)	Mike Sloan	January 30-31, 2014	TECHSPO 14 Annual Technology Conference
High School	\$635.18	Tony Carbone	March 26-29, 2014	Carbone54th Annual Directors of Athletic Workshop
High School	\$309.00	Mike Tomasetti	January 16-17, 2014	NSCAA Soccer Convention
High School	\$309.00	Dustin Stiles	January 16-17, 2014	NSCAA Soccer Convention

2. + Motion to approve staff members’ leave requests to attend workshops/conferences for the 2013-2014 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$219.00	Eric Miller	February 12, 2014	“Getting Kids to Read, Read, Read” Workshop
MAS	\$219.00	Lisa McGilloway	February 12, 2014	“Getting Kids to Read, Read, Read” Workshop

3. Motion to approve Rowan University student, Emily Warren, to complete a 50 hour practicum in the counseling department of the high school effective January 2, 2014 with Mike Tomasetti serving as cooperating counselor.
4. Motion to approve the follow students to observe an occupational therapy session for one hour each on separate days on dates to be determined:

Student	School	Cooperating Educational Services Staff Member
Jarred Gustin	Philadelphia University	Marge Walsh
Mary Cook	West Chester University	Marge Walsh

5. **Motion to approve the following as district substitutes and home instruction tutors for the 2013-2014 school year, pending completion of all district and state requirements:**

Lauren Dougherty	Substitute Nurse
Stephen Derkowski	Substitute Teacher
Eric Otero	Substitute Teacher
Melanie Borodzuik	Substitute Secretary

6. Motion to approve the following staff member as a chaperone for the 2014 senior class trip to Walt Disney World in March 2014 in place of previously approve staff members who is unable to attend:

Eileen Willis

7. Motion to approve Lauren Dougherty, district substitute nurse, to serve as school nurse on the 2014 senior class trip in March at a cost of \$1232.00.

8. Motion to approve the following Audubon Community Education Variety Show staff for the 2013-2104 school year:

Sue Moore	\$25.00 per hour
Roberta Hanson	\$20.00 per hour
Elizabeth McCurdy	\$20.00 per hour
Augustus Stolte	\$ 7.75 per hour
Natalie Busarello	\$ 7.75 per hour

9. + Motion to approve additional Audubon Basketball Club Volunteers for the 2013-2014 school year:

AJ Sciarra	4 th Grade Girls Assistant Coach
Sharon Laxton	6 th Grade Girls Assistant Coach
Todd Laxton	6 th Grade Girls Assistant Coach

10. + Motion to approve Rich Horan to continue as part time special education classroom aide at Haviland Avenue School at Step 8, \$11.30 per hour for up to 29.5 hours per week, not to include benefits, effective January 2, 2014 through June 19, 2014 or the last day for students.

11. Motion to rescind the following volunteer winter coaching staff:

Wrestling: Matthew Leonard
 Lucas Tavlas
 Michael Timpao

- 12. + Motion to approve the following staff members to conduct four (4) two hour Family Writing Workshops, on dates to be determined, as follows:**

Theresa Salamone

Jennifer Beebe

6 Total hours non-instructional prep time - \$25.00 per hour:

\$150.00

4.5 Total hours non-instructional set-up and clean-up - \$25.00 per hour:

\$112.50

8 hours total instructional time - \$35.00 per hour:

\$280.00

Total compensation per staff member:

\$542.00

- 13. + Motion to approve Stefanie Clune as part time special education aide at Mansion Avenue School at Step 9, \$15.00 per hour for up to 29.5 hours per week, not to**

include benefits, effective January 2, 2014 through June 19, 2014 for the last day for students.

14. **Motion to approve Mary Knoll to teach up to 36 hours during the 2013-2014 NJASK Morning ELA Session for 7th and 8th grade students at the AEA contractual instructional rate of \$35.00 per hour for a total of \$1,260.00**

PROGRAM:

1. Motion to approve the 2013-2014 Audubon Community Education Variety Show.
2. Motion to approve the high school cheerleading squad to participate in the following cheerleading competitions for the 2014 season:

1. Sunday, January 12

5th Annual Liberty Lion Cheer Challenge @ Jackson High School \$125/team = \$250 total

2. Sunday, January 26

Snowman Showdown @ Lenape High School \$125/team = \$250 total

3. Saturday, February 1

Audubon Competition (Main Gym, Aux Gym, Cafeteria, and Mr. Ireland's room)

4. Saturday, February 8

Cupid Cheer Challenge @ Timber Creek HS \$125/team = \$250 total

5. Leave Saturday, February 15 – Compete on Sunday, February 16 (Away comp)

Cheer for Charity @ The Chase Center in Wilmington, DE \$175/team = \$350 total

6. Saturday, March 1

Bling it on South @ Timber Creek High School \$100/team = \$200 total

7. Sunday, March 2

NJ State Competition @ Sun National Bank Arena \$200 (Varsity only)

3. + Motion to approve a looping pilot at Haviland School for one kindergarten class teacher during the 2014-15 school year to loop with the students into first grade for the 2015-16 school year.

- INFORMATION: Mansion Avenue School:

November 26, 2013	Fire Drill
November 27, 2013	Lockdown Drill

Haviland Avenue School:

November 18, 2013	Evacuation Drill (200 ft. Non-Fire)
November, 21, 2013	Fire Drill

Audubon High School:

November 26, 2013	Fire Drill
November 27, 2013	Evacuation Drill (200 ft. Non-Fire)

STUDENTS:

1. **Motion to approve the following field trip requests for the 2013-2014 school year:**

2. Motion to approve the Academic Challenge Team schedule for the 2014 school year.
3. + Motion to approve homebound instruction for the following student:

STUDENT ID#	DATE
00998	Effective retroactively to December 9, 2013 through approximately January 6, 2014

4. + Motion to approve the following out of district placement:

Student ID#	Placement	Date
00861	St. John of God's "Here We Grow" Preschool Disabled Program	Effective January 2, 2014 (Tuition and transportation fees are the responsibility of Audubon Public Schools)

BUILDINGS AND GROUNDS:

1. **Motion to approve the following use of facilities requests:**

REPORTS:

1. Mansion Avenue School
2. Haviland Avenue School
3. High School
4. Child Study Team

BULLYING INCIDENTS REPORT		
SCHOOL	# INCIDENTS	# CONFIRMED
HS	0	0
MAS	3	0
HAS	0	0

BOARD COMMITTEES:

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mr. Lee, Mr. Yacovelli, Alternate, Mr. Ingram
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mr. Yacovelli, Mr. Ingram, Mrs. Sullivan-Butrica, Alternate, Mrs. Slack
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mr. Lee, Mrs. Cox, Alternate, Mrs. Sullivan-Butrica
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mr. Lee, Mr. Yacovelli, Alternate, Mrs. Cox
- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate, Mrs. Hauske
- G. Scholarship: **Ms. Brown**, Chairperson, Mrs. Cox, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mr. Lee
- H. CCESC Rep. Rotation: **Mrs. Slack**
- I. CCSBA Rep. Rotation: **Ms. Sullivan**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Dr. Wasilewski**
Affirmative Action Officer: **Mr. Delengowski**
Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the

right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PRIVATE:

RESOLUTION

AUTHORIZING EXECUTIVE SESSION

Date: December 18, 2013

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- _____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- _____ Any matter in which the release of information would impair a right to receive funds from the federal government;
- _____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;
- _____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body
- _____ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- _____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- _____ Any investigations of violations or possible violations of the law;
- Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of

any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Motion to move board to closed session at approximately _____ pm for the following:

Legal

Reconvene at approximately _____ pm.

1. Motion to move board to closed session at approximately _____ pm for the following:

Reconvene at approximately _____ pm.

PUBLIC PARTICIPATION:

1. Motion to adjourn meeting at approximately _____ pm.

